



Accident and Emergency (First Aid) Policy

The qualified Paediatric First Aiders at preschool are-

Jenny Bull

Kathy Wilton

There is a first aid box in the preschool room, clearly labelled. A named person has responsibility for ensuring the contents are replenished each month.

If a child, parent, member of staff or visitor has an accident, a qualified first aider will be called. The whole school accident and emergency first aid policy will be followed.

For minor accidents and injuries dealt with by preschool first aiders, an accident/ incident record will be completed and shown to the parent/ carer when they come to collect their child. The parent/ carer will be asked to sign the log. An accident log may be completed in addition to the accident/ incident record if more information is required. This should also be signed by the parent/ carer collecting the child.

Produced January 2015

To be reviewed January 2016