



## Key Person

We will provide a 'special person' whom we call a Key Person, for all children attending our preschool. The Key Person is responsible for making sure each child feels safe and settled with us, with individually tailored learning and development.

The Key Person will:

1. Help the child settle in the morning and provide support during transitions.
2. Promote an environment which encourages children to make healthy choices, become independent and have a sense of belonging.
3. Promote the learning and development of the child.
4. Develop warm, affectionate and responsive relationships with the children.
5. Keep parents informed of their child's progress through daily verbal interaction, learning journeys and reports.
6. Encourage parents to share information about their child's experiences at home, their curiosities and interests.
7. Use the information about the children's experiences at home to support the children's learning and development and enhance the experiences offered in the setting.

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